

**Mesa County Assessor's Office**  
**Confidential Income/Expense Statement**

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Property's Physical Address: \_\_\_\_\_

Name of Lessee/Tenant: \_\_\_\_\_ Type of Business: \_\_\_\_\_ Business Name: \_\_\_\_\_  
**(Attach copy of rent roll for multiple tenants)**

Is a portion of this property Owner-Occupied? \_\_\_\_ What Percentage \_\_\_\_% (If 100%, fill out expenses to building below)

Annual Lease Rate (Sq.Ft.): \$ \_\_\_\_\_ Total Leasable Building Area (Sq.Ft.): \_\_\_\_\_ Non-Leasable (Sq.Ft.): \_\_\_\_\_

Total Overall Vacancy Rate: \_\_\_\_\_ Lease Type: \_\_\_\_\_ Lease Dates: \_\_\_\_\_

If Land Lease, Annual Lease Rate (Sq.Ft.): \$ \_\_\_\_\_ Lease Dates: \_\_\_\_\_

Capital Improvements (If Any): \$ \_\_\_\_\_ Expense Ratio (If known): \_\_\_\_\_%

**Please enter ONLY building expenses**

	<b><u>2005 (1/1/05-12/31/05)</u></b>	<b><u>2006 (1/1/06-6/30/06)</u></b>
<b>1. Total income from rent</b>	\$ _____	\$ _____
<b>2. Total income from all other sources</b> (Misc. income for building)	\$ _____	\$ _____
<b>3. Management Expense of Building</b> (Do not include property taxes)	\$ _____	\$ _____
<b>4. Insurance</b>	\$ _____	\$ _____
<b>5. Utilities</b>	\$ _____	\$ _____
<b>6. Maintenance/Repairs</b>	\$ _____	\$ _____
<b>7. Reserves for Replacement</b>	\$ _____	\$ _____
<b>8. Supplies &amp; Services for Building</b>	\$ _____	\$ _____
<b>9. Other _____</b>	\$ _____	\$ _____

Prepared By: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ Date: \_\_\_\_\_